



## Terms & Conditions of Booking Trade Stand Space at Annual Show

1. **Health & Safety/T.E.N.s** - You will abide by the provisions of the Health & Safety At Work Act 1974 and additional legislation as applies to the Show. Full details of the Show's Health & Safety Policy will be available in the Secretary's caravan. Exhibitors are reminded to ensure they are fully conversant with and comply with all current Health and Safety regulations, particularly with respect to equipment and public safety. The Risk Assessment Form provided with the application for entry to the Show **MUST** be completed and signed by the exhibitor. Intoxicating liquor may not be sold/raffled without prior permission. The Exhibitor shall be responsible for obtaining such licence/temporary events notice as may be needed for the sale or supply of intoxicating liquor or otherwise and for the observance of the same. Copies of all permissions must be lodged with the Trade Stand Secretary prior to the Show.
2. **Data Protection** –Llangynidr Show Society will retain all information supplied by applicants solely for administration use by Llangynidr Show Society. No details will be passed to third parties without express permission of the applicant.
3. **Entry Passes** - Two entry passes will be issued per trade stand. You **MUST** hand in your passes on arrival otherwise you will be required to pay at the public entrance gates. Please contact the Show Secretary for any additional before-the-day tickets.
4. **Payment** - in full to be received at time of booking trade stand. Cheque should be made payable to 'Llangynidr Agricultural Show'.
5. **Public Liability Insurance Certificate** - You must enclose a copy of an up to date PUBLIC LIABILITY INSURANCE certificate (not employers' liability certificate). Photocopy of Market Traders' Association cards are acceptable.
6. **Exclusivity** – We do NOT guarantee exclusivity for any product to be sold by any trader, either in the Trade Stand area , main show field site or the Farmers and Producers Market/Craft marquee.
7. **Return of passes/car stickers etc.** – You will attach a stamped addressed envelope to ensure you receive from us an exhibitor's pack prior to Show day.
8. **Processing** - Your application will **NOT** be processed unless full payment is received, along with a copy of Public Liability Insurance Certificate, a Risk Assessment form and a stamped, addressed envelope is received at the time of booking.
9. **Hot air balloons** – no hot air balloons allowed on the show field site whatsoever.
10. **Generators** – To avoid the risk of nuisance to traders/the public, we request that you provide the quietest generator available, have suitable means of noise suppression and be mindful of siting generator. Details of size, means of noise suppression and details of certification must be available for inspection.
11. **Advertising** – Banners and signs are only allowed in the immediate vicinity of your pitch. Erecting additional advertising for your company/organisation is not permitted without payment of an additional charge.
12. **Cancellation** - Either party shall have the right to cancel this booking. For the avoidance of doubt, this includes cancellation by us as a result of circumstances beyond our control, including, but not limited to, fire, flood, storm or terrorist attack.
  - If the booking is cancelled up to 30 days prior to the show date, the booking payment will be returned with the deduction of a 5% administration fee
  - If the booking is cancelled less than 30 days prior to the show date, the booking payment will be returned with the deduction of a 10% administration fee
  - We will retain the booking payment in full if cancellation occurs less than 24 hours prior to the show date
  - Except to the extent permitted by law, we shall not be liable to you for any indirect or consequential loss, damage or expenses (including loss of profits business or goodwill) howsoever arising out of any booking cancellation and we shall have no liability to pay any money to you by way of compensation, other than to refund to you the booking payment, in accordance with the terms of this clause
  - Please make your application in writing to the Trade Stand Secretary for a refund.